

**REGULAR MEETING
HEALTH AND FAMILY COMMITTEE
OCTOBER 17, 2006 – 2:00 P.M.
TRIBAL OFFICE BOARDROOM**

1. Roll Call – Call to Order: Call to order by Chairperson, Joan Delabreau. Roll Call was taken. Members present: Mary Husby, Duane Waukau, Betty Jo Wozniak, Roberta Robinson and Jerry Waukau. Members absent: Shannon Wilber (excused). There was a quorum present. Also present: Joyce Kotschi-Aging, Frieda Bergeon, Francis Walker and Geri Bohm.

2. Moment of Silence: A moment of silence was observed.

3. Approval of minutes dated September 19, 2006:

It was noted for the record that Duane Waukau was absent and the memo from Rita Keshena does not classify as a legal opinion about proxy voting.

Motion made by Jerry Waukau to approve the minutes dated September 19, 2006 with the noted corrections. Second was by Roberta Robinson. Motion carried: 3 for (Delabreau voted), 0 opposed, 3 abstentions (Wozniak, Waukau and Husby) and 1 absent (Wilber).

4. Review of Bylaws/proxy voting:

This issue has been settled as Ordinance 95-04 lists the Director's of Tribal Programs so therefore, only the Director's of the programs can be counted in for a quorum and for voting issues.

5. Health Administrator's Report: Jerry Waukau –

The following five policies under Tab 1 were reviewed by the Committee for approval:

Audiology – Clinic staff did not determine that no changes were needed at this time.

Women's Personal Health - Clinic staff deleted the WPH 1937 Adult Sexual Assault from their portion of the manual as this department no longer does the procedure. The Medical Staff performs the procedure in their area. The Committee wanted to know if personnel are trained or specialize in this type of procedure due to the evidence that needs to be collected along with court testimony. Mr. Jerry Waukau will look in to this and report back.

Administration – Within section A-34 Governance Functions- the wording should be "that the Health Director is hired following the Tribe's hiring policy".

Environmental Health – The microwave oven survey was deleted as staff no longer does these, and the "soil test" wording was changed to "soil maps".

There was a concern with carbon monoxide. Mr. Schuettpelz informed the Committee that if there is any concern to contact his office or the fire department and recommended that every home should have a detector. Ms. Bergeon asked Mr. Schuettpelz if there was a program out there to assist elders in the purchase and installation of these detectors. Mr. Schuettpelz responded that there was none that he was aware of.

Nutrition/WIC – There was concerns from last meeting and Mr. Waukau informed the Committee that WIC patients who can not make their appointments due to inclement weather will not be considered NO SHOWS. There are no more formula samples available due to the new contract that was entered into. The WIC office does their service thru a Web system so the telecommunication portion of their policies is no longer needed.

Motion made by Betty Jo Wozniak to approve the following policies: A-Audiology, C-Administration, D-Environmental Health, and E-Nutrition/WIC with the exception of B-Women's Personal Health. Second was made by Mary Husby. Motion carried: 6-approved, 0 opposed 1 abstention and 1 absent (Wilber).

Tab 2 – Contract Health Services – The abbreviation of NOFA represent Notice of Funding Availability. The Committee would like to see these types of abbreviations spelled out. The Committee was informed about how the ranking system works in contract health and that priority 1's and 2's receive the most assistance as these clients need extreme or life threatening care. If you are waiting for knee surgery (priority 3 or 4), this is not at the top of the list. The health of the individual can change and this would assist the individual in moving up on the priority list.

Tabs 3, 4 and 5 – Monthly Reports – Mr. Jerry Waukau informed the Committee that the Clinic does need 2.5 million dollars in reserves as the Clinic's fiscal year is from Jan 1st thru Dec 31st and will use this money to cover operational expenses. This reserve amount comes from the auditor's recommendations. It costs the Clinic about 7 million dollars to operate.

The Committee only needs to see the most current monthly reports and the reports that have carry-over. The Committee would like to see the reports signed by the individual who completes them.

Mrs. Frieda Bergeon wanted to know why the Food Distribution Program will be penalizing tribal members for accepting this payment. Food Distribution sent out an informational flyer stating that this payment will affect their eligibility and if this payment is intercepted by Child Support or another entity, the program will need verification.

Mrs. Bergeon asked if it was possible to ask the Legal Department if Food Distribution can adjust your income and determine that you are ineligible by acceptance of this payment.

When MTE first sent the payment over it was labeled Excess Profits. The Tribe returned the check back. The Legislature along with MTE further discussed the payment and it was agreed that this payment was a negotiated settlement for stumpage. It is not a per capita payment but a resource payment.

6. CBRF Update-Joyce Kotschi:

The CBRF was opened up in 1993 and has been funded entirely by the Menominee Tribe and the elders that are housed there. Due to the high cost of maintaining this building (\$450,000.00), the CBRF is now a State of Wisconsin licensed agency which enables the facility to obtain Medicare funding for the residents. Now that the CBRF is licensed, they can now accept elders that need protective placement thru waiver funding. Meals on Wheels is a program that we can now request reimbursement from Menominee and Shawano County for services provided to their clientele.

The CBRF received a planning grant from the State for \$25,000.00 and has hired Geri Bohm to help locate additional funding that the Tribe would be entitled to apply for.

There are a full range of services that are needed for the elderly. The Aging Division is also eligible for reimbursement for services that are already provided and have never requested reimbursement for.

Jamie Loudbear-Wayka from the Housing Department will be meeting with Aging to go over apartment complex plans that Housing has on file. In the new complex; there could be a call light built into the apartments for emergency purposes, build common areas and maybe even a library within walking distance. If this is done right, the Tribe can utilize the Medicaid waiver program and all of this can be paid for.

The Committee would like a written update to incorporate into the minutes. This would explain where the CBRF is going and it would be great feedback to pass on to the Legislature and other committees. It was suggested that this should be published in the Tribal News as many elders have no idea what the CBRF is and what services are available.

The Legislature authorized the Aging Division to retain 50% of the income generated over the projected revenue amount from this year's budget.

7. Pandemic Influenza Preparedness Plan: Gary Schuettpelz-

Gary Schuettpelz presented this plan to the Committee to show what the Tribe will need to do in the event of an outbreak. This preparedness plan describes the Federal, State, Regional and local area's responsibilities and duties. Because personnel changes, it was suggested to just list titles only. Mr. Schuettpelz informed the committee that prioritization of the vaccine is for first responders such as emergency management and health care people. After that it would be on a first come, first serve basis.

The Menominee Tribe will be receiving additional grant money for informing the community along with exercises drills.

Motion made by Jerry Waukau to recommend to the Legislature to approve the pandemic influenza preparedness plan. Second was by Mary Husby. All those in favor signify by raising your right hand. Motion carried: 6 for, 0 opposed, 0 abstentions and 1 absent (Wilber).

8. Review Monthly Reports:

Social Services – The goal was to provide day care services for 12 respite children but the amount of children actually served for the month was only eight children. Mary Husby informed the committee that 12 respite children is the goal for the year, not just for the month.

Recreation – Mr. Duane Waukau informed the Committee that the Language and Culture Commission will be moving into the Recreation Center and the JOM program will be moving into the Tribal Office's Building. Mr. Waukau did receive additional monies in his budget due to outside camera damage and to offset expenses for the indigenous games.

Maehnowesekiyah – Betty Jo Wozniak will update her monthly report forms to a side by side format to show goals and objectives for correlation purposes. It was noted that two of the remaining youth are still in runaway status and did not receive any services. Ms. Wozniak did inform the committee that if someone was not provided services it would be because the services were refused or the youth did not show up.

General Assistance Program (GAP) and Food Distribution:

The GAP program is having an impact on the food distribution program due to not having workers sent to Food Distribution to assist with stocking shelves and filling orders for clients.

Was the GAP moving to the CRC building? The Government Assistance Program and Child services are covered under the 477 contracts. 477 contracts allow the Tribe to consolidate the different programs that have small pots, put them all together and then have a big budget. Programs that will be affected by this move should find out what the changes will mean to their individual budgets.

Frieda Bergeon wanted to know if the youth services coordinate their efforts. Mr. Duane Waukau did inform the Committee that all the youth services are meeting on how to inform the community what services are out there and to get a calendar of events out to the community as each individual youth service has an objective and need to comply with their individual funding sources.

There was an update about the middle village ballpark. A ballpark area has been roughed out and the Recreation Department will be working with the Community Development Department and Youth Services to select an area for a permanent ballpark.

9. Other Business:

Third Party Funds - The Tribal Legislature did approve the amount for the IHS third party dollar funds but because the Constitution states that all appropriations need to be done by Ordinance, it was suggested for Jerry Waukau to work with The Tribal Administrator's Office to get this together in time for the next meeting of the Menominee Tribal Legislature.

Elder's Christmas Party - Maehnowesekiyah and the Aging Division met to set up the Elder's Christmas Party. If these programs only pay for the lunch, the amount is around \$6,000.00. This amount does not include the door prizes or gifts that are given away. Menominee County does supplement a small amount. Elders in nursing homes this year will be receiving some kind of recognition. The little things (printing and mailing the invitations, transportation to and from center....) add up and the total amount will probably add up to \$10,000.00 this year. Anything of any value such as chamber bucks or gift certificates needs to be reported to the IRS

These funding sources can not restrict anyone from attending this party. If a tribal or non-tribal member has received any type of services from Aging, Menominee County or Maehnowesekiyah throughout the year, they will receive an invitation. If the elder's want a Menominee Tribal Elder's Christmas Party, then after this Christmas Party, they should get together and form an ad hoc committee to address all the issues and concerns and submit a formal budget during appropriation time.

Absentee Ballots - The main concern of our elders is how they can get their absentee ballots notarized. Where are these notary people and how do we get them to sign our documents. This is the first year that the signature is required and this has presented problems for the 300-400 elders that are out there. This is not including the handicapped or individuals that can not leave their homes.

The Committee was looking for solutions so that the elders, disabled, and nursing homes members can register their absentee ballot requests. How are we going to find the elders and get these absentee ballots notarized? The Tribe does have notaries that are employed by the Tribe. We would need to identify the notaries and then locate the elders to find out where they live.

Motion made by Mary Husby to recommend to the legislature that an emergency ordinance be passed striking out the requirement that all signatures for absentee ballots be notarized. Second was by Duane Waukau. All those in favor of the motion signify by saying aye. Motion carried: 5 for, 0 opposed, 0 abstentions and 1 absent (Wilber).

Motion made by Mary Husby to recommend to the legislature that the emergency ordinance be enacted in time for the November primary election. Second was by Duane Waukau. All those in favor of the motion signify by saying aye. Motion carried: 5 for, 0 opposed, 0 abstentions and 1 absent (Wilber).

10: Adjournment:

Motion made by Betty Jo Wozniak to adjourn the meeting. Second was by Duane Waukau. Meeting adjourned at 5:20 p.m.

Respectfully submitted by,

Linda Peters, Recorder
Legislative Staff Services